

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, June 12, 2007

Attendants:

BOARD- Jim Sell, President (J.S.)
 Brigitte Shearer, Vice President (B.S.)
 Michelle McNeil (M.M.)
Staff- Margaret Glomstad (M.G.)

CALL TO ORDER

The meeting was called to order at 7:11pm by Board President J.S.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the May 8, 2007 Regular Board Meeting were reviewed and approved as read.
The minutes of the May 10, 2007 Special Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

Ruth Anderson

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

M.G. informed the Board about the communities meetings regarding the sewer district fees and the proposed Chamberlain homes. A former ASP participant Conner Van Nuys past away recently and his mother has set up the Highlands Rec Center as an organization to receive donations in his memory. Any donations received will be used to purchase activity supplies for the ASP.

MANAGER'S REPORT

- A. Programming- Summer signups are exceeding last year's numbers. A computer printout compared this year to last year's registration increases from March to June. Junior Adventure Camp has 6 more signups with the first session at capacity. Summer Camp has 35 more signups with the first week of camp at capacity. Swim lessons has 127 more signups.
- B. Facilities/Grounds- The railings along the pathways are almost complete are in the process of being painted. A new water fountain will be replacing the existing one by court 1 gate. The pool pump room chlorine feeds have been repaired.
- C. The SMFCSD will be starting a middle school after care program at Borel this fall. Based on the number of graduating 5th graders from Highlands, we believe the new program at Borel will have a minimal affect on our program.
- D. The open space fire break has made great progress. The work behind Laurel Hill, Seneca, Tarrytown and Roxbury are mostly complete with a few areas that will need a touch up. Work has begun behind Oriskany and is progressing towards Brandywine. Work will continue as fire crews are available through the summer.
- E. The District has received its 3rd consecutive Safety Award from CAPRI.

COMMITTEE REPORTS

- A. The Finance Committee met on Wednesday, May 16. J.S. gave a brief overview of the meeting.

FINANCIAL REPORT

- A. The Rec. is at 92% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. M.G. updated the Board on the Pool Locker Room Renovation. The plans are in the Building Department. The Board reviewed the cost estimate from the architect.
- B. The bulk of the Parking Lot project is complete. The ballards need to be installed and the retaining wall specifications need to be turned into the county.

NEW BUSINESS

- A. The Board discussed parking lot signage urging patrons to use the walkway instead of walking through the parking lot. M.G. will have a sign made and installed at the entrance to the parking lot.
- B. M.G. has been researching the options to determine the property boundaries along the open space and the homes. The County has an aerial photo that is in the process of having the property lines placed on it. The anticipated completion date is in the fall. The aerial map should allow the District to get a good idea of any possible problem areas with property lines. M.G. will also budget for a surveyor if more defined property lines need to be determined.
- C. The District has 3 Board seats up for election in November 2007. The candidate's statement will be limited to 200 words and the cost will be paid by the candidate.
- D. The Board discussed the meeting date for July 2007 meeting. Due to County closing date requirements, the Board agreed to move the Regular Meeting date to Monday, July 9, 2007.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member B.S. made a motion to pay the bills and the motion passed unanimously.

ADJOURNEMNT

Board Member M.M. made a motion to adjourn the meeting and motion was passed unanimously. The meeting was adjourned at 8:20pm.

Respectfully submitted,

Margaret Glomstad
Board Secretary