

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, February 12, 2008

Attendants:

BOARD- Hal Carroll, Board President (H.C.)
Brigitte Shearer, Board Vice President (B.S.)
Jim Sell (J.S.)
Michelle McNeil (M.M.) (arrived at 7:12pm during Manager's Report Item B)
Pam Merkadeau (P.M) (arrived at 7:13pm during Manager's Report Item B)

STAFF- Margaret Glomstad (M.G.)

CALL TO ORDER

The meeting was called to order at 7:09pm by Board President H.C.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the January 8, 2008 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

None

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

None

MANAGER'S REPORT

- A. Programming-The preschool program has 20 children MWF with fall registration of all child care programs beginning in the beginning of March. Swim Team numbers and revenues are low but the new coach is working on building the team. The annual Eggstravaganza is on Saturday, March 22 and the Board's presence is requested for the pancake breakfast.
- B. Facilities/Grounds-The fire piles are completed and the pile burning is anticipated to begin in April. All residents bordering the open space will be notified. The dome has had new support wire installed. The maintenance staff is exploring composting.
- C. M.G., Child Care Director Aimee Lemoine and Recreation Supervisor Jeff Schwartz will be attending the California Parks and Recreation Society annual conference on February 26-29.
- D. Form 700 is due to M.G prior to April 1, 2008.

COMMITTEE REPORTS

None

FINANCIAL REPORT

A. The Rec. is at 58% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. The parking lot project's final county inspection has been passes. The Board discussed the change order from American Asphalt for the retaining wall. P.M. made a motion to accept the change order in the amount of \$3783.36 and the motion passed unanimously.
- B. The Use Permit hearing is tentatively scheduled for Thursday, March 6 at 10am.
- C. The Board discussed the Child Care Development Center Project and the meeting with Bill Morton from Municipal Finance Corporation. J.S. made a motion to approve working with Pat Keller of Keller and Daseking Architects to complete the schematic/design development phases in an amount not to exceed \$50,000 and the motion passed unanimously.
- D. The municipal service review from LAFCo has not been completed to date.

NEW BUSINESS

A. The Board discussed the new Highlands Senior Network and the ways the District is able to support them.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member J.S. made a motion to pay the bills and the motion passed unanimously.

ADJOURNEMNT

Board Member J.S. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:15p.m.

Respectfully submitted,

Margaret Glomstad
Board Secretary