

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, December 11, 2007

Attendants:

BOARD- Jim Sell, President (J.S.)
Hal Carroll (H.C.)
Michelle McNeil (M.M.)
Pam Merkadeau (P.M) (By Phone)

Staff- Margaret Glomstad (M.G.)
Aimee Lemoine (A.L.)
Rebecca Hitchcock (R.H.)

CALL TO ORDER

The meeting was called to order at 7:02pm by Board President J.S.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the November 13, 2007 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

Aimee Lemoine Child Care Director and Rebecca Hitchcock EEP Head Teacher.

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

None.

MANAGER'S REPORT

- A. Programming- The Holiday Event was a great success in part to the help of Cal Fire. Caroling night is this Friday at 7:30pm. The open house for the pool will be on Saturday, January 12 at 11am. Customers who sign up for a pool membership at that time will have the registration fee waived.
- B. Facilities/Grounds- To be discussed later on the agenda.
- C. The paperwork requested by LAFCo has been turned in. We are waiting to see the preliminary report.
- D. The open space fire break project will continue with pile burning on January 2, 3, and 4.

COMMITTEE REPORTS

None

FINANCIAL REPORT

- A. The Rec. is at 42% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. M.G. updated the Board on the Retaining Wall work. The work is expected to be completed by January 12, 2007.
- B. M.G. updated the Board on the Pool Locker Room project. The final walk through is scheduled for Wednesday, December 12, 2007 at 1:30pm.
- C. The County Planning Department will be billing the District for direct costs of the renewal of the use permit. The hearing for the renewal could be as early as the end of January 2008.
- D. M.G. gave the Board copies of the financing costs of the Child Development Center project. The Board discussed the issue. M.G. and A.L. will update the Child Development Center Business Plan for the next Board Meeting.

NEW BUSINESS

- A. A.L. presented information about the Early Education Program (EEP) and requested the change of the EEP Head Teacher from part-time non-exempt to full-time exempt. H.C. made a motion to make the EEP Head Teacher position a full-time benefited exempt position and the motion passed unanimously.
- B. The Board discussed Board positions. J.S. made a motion to assign H.C. as President of the Board of Directors and the motion passed unanimously. J.S. made a motion to assign B.S. as Vice President of the Board of Directors and the motion passed unanimously.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member H.C. made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member H.C. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:10p.m.

Respectfully submitted,

Margaret Glomstad
Board Secretary