

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, August 14, 2007

Attendants:

BOARD- Jim Sell, President (J.S.)
 Brigitte Shearer, Vice President (B.S.)
 Hal Carroll (H.C.)
 Michelle McNeil (M.M.)
 Pam Merkadeau (P.M.) (arrived at 7:13pm)

Staff- Margaret Glomstad (M.G.)
 Bryce Robertson (B.R.)

CALL TO ORDER

The meeting was called to order at 7:05pm by Board President J.S.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the July 9, 2007 Regular Board Meeting were reviewed and approved as read.
The minutes of the July 25, 2007 Special Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

Cory Cooper, Sheri Saisi, and Steve Clark

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

The San Francisco Planning Department will be holding a public hearing on September 11, 2007 at 7pm at the HRC regarding the New Crystal Springs Bypass Tunnel.

MANAGER'S REPORT

- A. Programming- Summer Camp continues with strong numbers with only 3 spaces left for this week and full for the last week of camp. Swim lessons also continue with high enrollment.
- B. Facilities/Grounds- The tennis court resurfacing project has begun. It is anticipated that the courts will be completed by September 8.
- C. Dolphins Swim Team hours have been modified for the fall. An evaluation will be made in November to determine the interest in continuing with new hours of practice. The process of hiring a new coach has begun. The HDAC Parent Board introduced themselves to the Highlands Recreation District Board.
- D. M.G. and B.R. talked to the Board about pool public relations.
- E. Plans are in the works for a new toddler swing, shade structure and benches for the playground.
- F. There will be no election in November for the Board seats because the current Board Members up for election were uncontested.

COMMITTEE REPORTS

- A. The Finance Committee reported on the 2007/2008 budget. A Special Meeting has been set for Monday, August 20 at 7:30pm to approve the budget.

FINANCIAL REPORT

- A. The Rec. is at 8% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. M.G. updated the Board on the progress on the completion of the parking lot project. The plans for the retaining wall are in the County. Once they are approved, work can begin to repair the retaining wall. Two other items also need completion. The leak under the pathway needs to be repaired and the uncovering of one of water shut off valves.

NEW BUSINESS

- A. The Board discussed the bids for the Pool Locker Room Renovation Project. P.M. made a motion to award the bid to the lowest bidder, Beals Martin, on the base bid of \$339,485 and the motion passed unanimously.
- B. M.G informed the Board about the progress of the tennis court lighting and the hold up of the project due to the Use Permit. M.G. is waiting to hear from Jim Eggemeyer to resolve the issue.
- C. The Board discussed the tennis court colors. B.S. made a motion to have the tennis courts remain the same color and the motion passed unanimously.
- D. The Board discussed Resolution #2007-02, Approval of Resolution Authorizing the Execution of the First Amended Joint Powers Agreement for California Association for Park and Recreation Indemnity. B.S. made a motion to adopt Resolution #2007-02 and the motion passed unanimously.
- E. The Board discussed Resolution #2007-03, Resolution Authorizing the Termination of Park and Recreation District Employee Compensation. B.S. made a motion to adopt Resolution #2007-03 and the motion passed unanimously.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member B.S. made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member P.M. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:59p.m.

Respectfully submitted,

Margaret Glomstad
Board Secretary